

PUBLIC WORKS/SAFETY COMMITTEE REPORT 12-11
CITY OF WILLMAR
TUESDAY, OCTOBER 9, 2012

A meeting of the Public Works/Safety Committee was called to order at 4:45 p.m. on Tuesday, October 9, 2012, by Chairman Doug Reese at the City Office Building. Members present were: Council Members Bruce DeBlieck, Tim Johnson (substituting for Rick Fagerlie), and Ron Christianson. Also present were: Bruce Peterson, Director of Planning and Development Services; Jared Voge, Bolton and Menk; Brian Bollig, Bollig, Inc.; Josh Halvorson, Donohue and Associates; David Little, "West Central Tribune" and Janell Sommers, Recording Secretary.

1. CONSIDERATION OF PROPOSALS FOR AIRPORT CRACK SEALING AND TURF RUNWAY REPAIR:

Jared Voge of Bolton and Menk presented the results of the September 20, 2012 bid opening for improvements at the Willmar Municipal Airport. Bids were initially opened in August with only one bid received. In September the bid was rejected and authorization was granted to re-advertise, separating the improvements into two projects.

Three bids were received for the crack seal project. Mr. Voge recommended accepting the low base bid plus Phase I and II of Fahrner Asphalt Sealers, LLC of Eau Claire, WI in the amount of \$81,996.80. No bids were received for the turf establishment and quotes were solicited with two responses. The low quote received was from Kuechle Underground of Kimball, MN in the amount of \$72,480.01.

The funding source for the Airport Improvements is 70% State monies and 30% local funds which are budgeted in the 2012 Capital Improvements. In order to use state monies, the project must be under contract in 2012, although construction can be completed in 2013. After discussion, a motion was made by Council Member Christianson, seconded by Council Member DeBlieck and passed for the following

RECOMMENDATION:

Accept the bid of Fahrner Asphalt Sealers, LLC in the amount of \$81,996.80 for the crack seal improvements and authorize the Mayor and City Administrator to enter into an agreement on behalf of the City. (Resolution)

A second motion was made by Council Member DeBlieck, seconded by Council Member Christianson, and passed for the following

RECOMMENDATION:

Accept the quote of Kuechle Underground for turf establishment in the amount of \$72,480.01 and authorize the Mayor and City Administrator to enter into an agreement on behalf of the City. (Resolution)

2. CONSIDERATION OF AWARD OF CONTRACT FOR PROJECT NO. 1110 – WESTERN INTERCEPTOR:

Josh Halvorson of Donohue and Associates presented the bid tabulation and contract recommendation for Project No. 1110, which is the Western Interceptor Sewer Connection. This pipe connects to the existing sewer at 30th Street and 30th Avenue SW and proceeds north along 30th Street, crosses 19th Avenue SW and continues north along the west side of County Road No. 5 crossing Highway 12 and up to First Avenue NW in Vos Park. Seven bids were received in June, 2012 with the low bid being that of Geislinger & Sons, Inc. from Watkins, MN. All bids were evaluated for conformance and qualifications to perform the work. The low bidder was also established by references, financial data and previous experience. Donohue is also recommending award of the alternate bid, which is the inclusion of the storm sewer, for an additional cost of \$505,769.00 for a total contract of \$3,575,354.25, which is under the Engineer's Estimate. It was noted that no construction would be allowed on the former airport site until the Phase II land release was finalized. A motion was made by Council Member DeBlieck, seconded by Council Member Christianson, and passed for the following

RECOMMENDATION:

Award the contract for Project No. 1110 to Geislinger & Sons, Inc. in the amount of \$3,575,354.25 and authorize the Mayor and City Administrator to enter into a contract on behalf of the City. (Resolution)

3. CONSIDERATION OF PROPOSAL FOR ENGINEERING SERVICES – LAKELAND DRIVE INTERCEPTOR/MINNWEST LIFT STATION PROJECT:

Proposals for engineering services to design the construction of the Lakeland Drive Interceptor/MinnWest Lift Station were received from six firms with costs ranging from \$320,261.00 to \$515,436.00. The project includes the reconstruction of Lakeland Drive to an urban section. Four staff members reviewed and scored the proposals and the three highest scoring firms were interviewed. It was staff's recommendation to accept the proposal of Donohue and Associates.

The committee discussed the scoring and evaluation process at length. It was noted this particular scoring system has been used by the City in the past for selecting an engineering firm. A motion was made by Council Member Reese to approve staff's recommendation of Donohue and Associates. The motion failed for lack of a second. This item will be brought before the full Council without a recommendation. A request was made to see the scoring results of the interview process. Staff will make this information available upon approval of the City Attorney/City Clerk-Treasurer.

Should the Council pass a resolution to engage a consultant, two other resolutions to identify a source of funds and to state intent to reimburse will be required as well.

4. CONSIDERATION OF AGREEMENT WITH STATE OF MINNESOTA FOR FEDERAL FUNDING:

The City received correspondence from the Minnesota Department of Transportation for renewal of an agreement whereby the Commissioner of Transportation is appointed as agent of the City of Willmar to accept federal aid funds. The agreement covers all federal projects the City is designated funding for. The Willmar Avenue crossing and the Robbins Island-to-Downtown Trail are both projects that would fall into this type of funding in 2013. . Staff recommended acceptance of the agreement which has been approved by the City Attorney. A motion was made by Council Member Christianson and seconded by Council Member DeBlieck for the following

RECOMMENDATION:

To accept the agency agreement and authorize the Mayor and City Administrator to sign on behalf of the City. (Resolution)

5. MISCELLANEOUS ITEMS (FOR INFORMATION ONLY):

Council Member Christianson brought up the topic of parking enforcement in the downtown. He requested information related to the revenue and expenditures be brought before the committee at a future meeting.

There being no further business to come before the committee, the meeting adjourned at 5:55 p.m.

Respectfully submitted:

Bruce D. Peterson, AICP
Director of Planning & Development Services

Janell Sommers
Recording Secretary